

Sending an e-invoice to Centrala Studiestödsnämnden (CSN)

Legislated e-invoice requirement

From 1 April 2019, you as a supplier to CSN must send us an e-invoice. Please note that **PDF is not an approved format.**

In June 2018, the Swedish Riksdag adopted the Act regarding e-invoicing of public procurement (SFS 2018:1277). From this follows that the purchases made by us, CSN, must be billed using e-invoices. This can be accomplished in the following ways:

If you already use e-invoicing

Peppol

Our preference is to receive invoices via the Peppol network. You need to connect via a company that supports your e-invoicing via Peppol. Check whether your accounting / invoicing system supplier or e-invoice service can use the Peppol network.

CSN:s Peppol-ID is 0007:2021001819 and GLN address is 7381000074301. The format CSN can receive via the Peppol network is Peppol BIS Billing 3.0.

If you currently do not use e-invoicing

1. If you have a business system:

It is often possible to create e-invoices in existing business systems/accounting systems. Check with your system supplier. E-invoicing services can also be purchased from certain companies in order to achieve the same thing, as can the installation of a "virtual invoice printer".

2. If you do not have a business system:

Use our invoicing portal. To be added to that service send us an e-mail via the e-mail address below. We will need your corporate ID number, the name of your company and an e-mail address to use if there should be any problems with your invoices.

References

Please remember to include our reference in the invoice (order reference or similar).

Contact us

By e-mail ekonomi@csn.se

More information on e-invoicing can be found here: www.digg.se and www.sfti.se

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